

**Lake Cumberland Area Development District
Executive Committee Meeting Minutes
July 20, 2022**

Call to Order

Ms. Sharon Payne, Chairperson, called the meeting to order in person and by Zoom at 8:30 am CST in the large conference room of the Lake Cumberland ADD office in Russell Springs.

Mr. Jeric DeVore, Executive Deputy Director, opened the meeting with prayer.

LCADD Executive Director, Mr. Waylon Wright led the Pledge of Allegiance.

Roll Call

Ms. Ronda Abrell called the roll and there was a quorum:

In Person: Ms. Sharon Payne, Mayor Eddie Thomas, Mayor Robert Lawson, Mr. Curtis Hardwick, Mr. Hershell Key, Judge Mike Anderson, Mr. Waylon Wright, Ms. Tonya Bloyd, Ms. Lyndsey Brown, Mr. Jeric DeVore, Ms. Marsha Wells, Mr. Chris Ford, and Ms. Ronda Abrell.

Via Zoom: Mr. Doug Stephens and Judge John Phelps.

Approval of Minutes

Ms. Sharon Payne ask for a motion to approve the minutes from the June 15, 2022 Executive Committee Meeting. Mayor Lawson made the motion to approve. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

P&F Committee Report

The P&F Committee met prior to the Executive Committee meeting. Mr. Waylon Wright discussed the financial update stating that there were two items presented to the P&F Committee. The first item was the Revenue and Expenditure Report. Mr. Wright stated that the committee did vote to recommend approval of the report. Ms. Payne ask for a motion to approve. Judge Anderson made the motion to approve. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried. The second item presented to the P&F Committee was a proposed FY23 budget. Mr. Wright stated that the P&F Committee did vote to recommend approval of the proposed budget. Ms. Payne ask for a motion to approve. Mr. Hershell Key made the motion to approve. Seconded by Mayor Thomas. All in Favor. Motion Carried.

Mr. Jeric DeVore gave the personnel report stating that there had been three positions filled within the ADD. Ms. Cristy Cundiff who was our Senior Center Director in Russell County has relocated to a new job in Elizabeth Town. Ms. Cundiff was replaced by Ms. Tiffany Hammond. Ms. Hammond is a two-and-a-half-year employee of the ADD working at the Russell County Senior Center as a Site Aide/Van Driver. Ms. Ronda Abrell has taken the position of Assistant. Ms. Abrell worked in the Community/Economic Development Department as an Administrative Professional. Ms. Susan Taylor who was Director of LCAAIL has relocated to a new job. Ms. Tonya Bloyd is now the new Director of LCAAIL. Ms. Bloyd has been with the ADD for 20 years working as a Family Caregiver Program

Coordinator/Ombudsman (Back-up). Mr. DeVore also that there were two positions open. One position is the Family Caregiver Program Coordinator position the other open position is a new position for a Community Development Specialist. There have been several good applicants that have applied for these two positions but neither of these positions have been filled as of the present date. Mr. DeVore stated that there have been three interviews for the position of the Community Development Specialist. During the P&F Committee meeting a salary was requested with approval of P&F for this position. Ms. Payne asked for a motion to approve. Motion was made by Mayor Lawson. Seconded by Judge Anderson. All in Favor. Motion Carried.

Community & ED Update

Ms. Lyndsey Brown, Director Community/Economic Development gave an overview of trainings as well as project funding throughout the Community/Economic Development Department. We will be hosting a Brownfield Outreach Session on Thursday, July 21st at 9:00 am – 11:00 am CST. This training session will provide information on funding and services available to each of your communities to help assess and remediate properties to get them on the road to redevelopment. The session will provide an overview of the Brownfield program and grant assistance opportunities that may be available for redevelopment and revitalization efforts. We welcome anyone who can join this educational session.

We are currently working with each grantee who received Cleaner Water Grant Program funding. Each grantee is required to return an acceptance letter and the first three Exhibits of the packet. We have also been working with Kentucky Heritage Council to determine if projects would require submission of all documentation requested on the Section 106 of the National Historic Preservation Act or if minimal information would need to be provided based on the scale of the proposed project.

The EDA Cares RLF final amount was loaned in April of this year. We expect the final close out to be in September. There was a total amount of \$1.34 million loaned in in the Cares RLF. We will continue to report until the funds are defederalized.

Ian Cole, the Transportation Planner here at the ADD office is in attendance at the National Regional Transportation Conference. This conference provides training on a variety of rural transportation topics and we are excited to learn more about the topics covered.

Also, in the next few weeks Waylon and I will be reaching out to each county in order to schedule visits to discuss our CEDS, Comprehensive Economic Development Strategy which will be due later this year.

KIRPS

Ms. Lyndsey Brown, Director Community/Economic Development gave an update on KIRPS. The first project listed is in Cumberland County and the funding agency is ARPA. The City of Albany is the applicant and it is for the Burkesville Potter Home Lift Station Improvement project. The project will include the removal of the existing sewage pump station equipment, the construction of an upgraded pump station and electrical controls, and new site piping. The amount requested is \$275,000 Coronavirus State and Local Fiscal Recovery Funds.

The second project listed is in McCreary County and the funding agency is USDA. Bradley's Gourmet Coffee & More LLC is the applicant and it is for the Intermediary Relending Program. The project will

include the purchase of a building to relocate her existing coffee shop in order to expand her business. The amount requested is \$96,000 federal funding, \$25,000 applicant funding, and \$54,000 private funding totaling \$175,000.

The third project listed is in Pulaski County and the funding source is KIA Fund Loans. The City of Somerset is the applicant and it is for the Water Treatment Plant Membrane Filtration Replacement project. The proposed project involves full plant replacement of the membrane filtration treatment system at the Somerset Water Treatment Plant. The amount requested is \$2,500,120.00.

The fourth project listed is in Pulaski County and the funding source is CDBG. The Pulaski County Fiscal Court is the applicant and it is for the Foothills Independent Living Center Phase 1 and 2 project. The proposed project will have construction of a four-building campus providing support services, workforce development programming and access to higher education, as well as housing, for youths age 18-24 who are aging out of state foster care. Facilities will be newly constructed on a vacant lot at the corner of Wallace Avenue and Monticello Street in Somerset. The amount requested is \$2,500,000.00 in federal funds and \$582,500.00 in local funds totaling a project cost of \$3,082,000.00.

Aging Update

Ms. Tonya Bloyd, Director of LCAAAIL stated that work was continuing to be done on the close-out for FY22 as well as getting ready to work on budgets and allocations for FY23 and Mom's Meals.

Executive Director Report

Mr. Waylon Wright, Executive Director informed the committee know that we replace an air conditioner unit and worked on some other units, but overall the facility is in good shape.

Mr. Wright commented that the Governor's Local Issues Conference will be held in Louisville on Wednesday, August 17th through Friday, August 19th. Also, the NADO Annual Training Conference will be held in Pittsburg, PA on Saturday, October 15th through Tuesday, October 18th. Mr. Wright also stated that NADO is open to all Executive Board Members and anyone interested in going should let us know as soon as possible so rooms and flights can be scheduled in a mannerly time.

Mr. Wright gave an update on the Project Development Initiative stating that it's a program that is a partnership between Economic projects and Kentucky Association for Economic Development. Industrial parks and fiscal courts can apply for money to enhance a property they may already have or purchase a new property for industrial or commercial use. This past spring the General Assembly and the Governor put \$100,000,000.00 into that program. Staff has set in on one of two webinars learning what the process for the PDI will be this year. The second webinar will be held Thursday, July 21st. During the second webinar the staff will learn about application process and what materials will be required. Each county will have a maximum amount that they can get. Mr. wright stated that he will be reaching out after the second webinar to touch base with each county to see what the counties may want to apply for. The turnaround time to get application in will be approximately 7 weeks.

With there being no other business Ms. Payne ask for a motion to adjourn the meeting. Mr. Hershell Key made the motion to adjourn at 9:07 am CT. Seconded by Mayor Lawson. All in Favor. Motion Carried.

The Meeting was reconvened for the Water Council Subcommittee Meeting.

Ms. Lyndsey Brown, Director Community/Economic presented a project submitted for approval for McCreary County Water District. New Project: WX2147037 – McCreary County Water District Maintenance Facility. The proposed project will include the construction of a new maintenance facility for the employees of the McCreary County Water District. This building will b used for meter and pump repair. McCreary County Water District employees currently are without a large maintenance facility thus having to leave stored materials open to the weather and exposed. The McCreary County Water District will also be purchasing a raw water intake pump. Total Project Cost: \$632,826 with a 0-2 year start date. Ms. Payne ask for a motion to be made to approve this project. Judge Anderson made the motion to approve. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

Ms. Payne ask for a motion to adjourn. Mayor Lawson made the motion to adjourn at 9:10 am CT from the reconvened Water Council Subcommittee Meeting. Seconded by Mayor Thomas. All in Favor. Motion Carried.



Sharon Payne, LCADD Chairperson



Mayor Eddie Thomas, LCADD Secretary