

Lake Cumberland Area Development District, Inc.  
Executive Committee  
December 18, 2019

### Call to Order

Judge John Phelps, Jr., LCADD Chairman, called the meeting to order at 8:40 a.m. central time in the large conference room of the ADD office in Russell Springs, Kentucky.

Judge Mike Anderson blessed the food and the meeting convened after the meal.

The Pledge of Allegiance was led by Judge John Phelps, Jr.

Members of the Executive Committee present were Judge John Phelps, Jr., Ms. June McGaha, Mr. Curtis Hardwick, Mayor Robert Lawson, Judge Mike Anderson, Sharon Payne, Douglas Stephens, Judge Randy Dial and Judge John Frank. Executive Director Darryl McGaha, Deputy Executive Director Nick Hazel, Mr. Tony Meeks, Mr. Chris Ford, Mr. Jeric DeVore, Ms. Marsha Wells, Ms. Susan Taylor, Mr. Neal Cundiff, Ms. Judy Keltner, Ms. Jean Wilson, Mr. Derrick Helm, attorney and guests Judge Ricky Craig, Clinton County, Skip Campbell and Brentley Billingsley, Campbell, Myers and Rutledge.

### Audit Update

Mr. Skip Campbell, Campbell, Myers and Rutledge, CPA, thanked the LCADD staff for being so cooperative. Mr. Campbell presented a draft of the FY 19 Audit to the Executive Committee advising them of the Independent Auditors Report, the Management Discussion and Analysis, the Schedule of Operations and reported there were no questioned costs or findings making this a very good audit. A draft of the FY 19 Audit was distributed to the committee for their review. A copy of the draft is on file in the Finance Department of the LCADD and a copy of the draft audit is at the Auditor of Public Accounts (APA) for review. Following discussion Mayor Robert Lawson made a motion to approve the draft of the FY19 Audit Report. Mr. Curtis Hardwick seconded and motion carried.

### Approval of Minutes

Judge John Frank asked if anyone had any questions/comments regarding the minutes of the previous meetings (11/21/19). There being none, Mayor Robert Lawson offered the motion to approve the minutes as e-mailed. The motion was seconded by Ms. Sharon Payne and motion carried.

### P&F Committee Report

Judge John Frank, P&F Chairman, ask Mr. Tony Meeks, Director of Finance to present the Financial Report.

Mr. Tony Meeks, Director of Finance, presented the Financial Report; a copy is attached and made a part of these minutes. After discussion Ms. Sharon Payne made a motion to approve the



financial report and Mr. Douglas Stephens seconded. Motion carried.

Executive Director Darryl McGaha informed the committee that there were nine (9) people interviewed for the position of Water Wastewater Coordinator. Mr. Derek Aaron was hired and will start on January 2, 2020.

- Ms. Miranda Roy, Independent Care Coordinator/Case Manager, has resigned and taken another job.
- Ms. Jamie Burton, Pulaski Senior Center Van Driver/Aid, is no longer an employee.
- Ms. Stephanie Ogle will replace Ms. Jamie Burton as Pulaski Senior Center Van Driver/Aid.
- Ms. Jenny Hughes will be placed in the position of One Stop Office Manager/Career Manager of the Campbellsville Career Center beginning December 28, 2019.

Executive Director McGaha presented a change in Policy and Procedure. The first is in regards to hiring Interns.

***To be eligible for LCADD internship position, the individual must have completed his or her sophomore year at an accredited college or university and must have declared his or her major prior to the start of the internship.***

The second is in regards to Section V: Compensation Plan. The changes are attached and made a part of these minutes.

After reviewing and discussion Judge Mike Anderson made a motion to accept the changes to the LCADD Policy and Procedures. Judge John Phelps, Jr.

Deputy Executive Director Nick Hazel explained that each of the job descriptions is listed as non-exempt for overtime. He states to be in compliance with the overtime law, that is to begin January 1, 2020, he would like to add a line that states "***To be determined by current state and federal regulations***" to the job descriptions. After discussion Judge Randy Dial made a motion to add the line "***To be determined by current state and federal regulations***" to job descriptions. Judge John Phelps, Jr. seconded and motion carried.

Mr. Jeric DeVore, Director of Senior Services, discussed the disposal of a 1998 Ford Van that did not run. The van is located at the Clinton County Garage. After discussion Judge Mike Anderson made a motion to give Mr. Jeric DeVore the authority to dispose of the van. Judge John Phelps, Jr. seconded and motion carried.

### Surplus Equipment

Executive Director Darryl McGaha presented a list of surplus equipment that needed to be disposed of. (List of said equipment is attached to and is a part of these minutes). Following review and discussion, Judge John Frank made a motion to declare this list as surplus equipment to be properly disposed of. The motion was seconded by Judge Randy Dial. Motion carried.

KIRPS



There were one (1) KIRPs presented for Committee endorsement, that being KY201911211294. Following review Ms. Sharon Payne made a motion to endorse KIRPs as presented. Second was made by Mr. Curtis Hardwick. Motion carried.

Executive Director's Report


Executive Director Darryl McGaha update on the following:

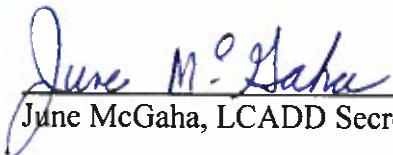
- Legislative Breakfast is February 13<sup>th</sup> at 7:00 am. CT (8:00 ET)
- Medicare and Medicaid Supplemental Contracts
- Humana will donate \$1,788 for emergency meals for our seniors
- IRT (Innovative Response Training)

Judge John Phelps, Jr. expressed his appreciation for being allowed to chair the LCADD Board. He thanked the Executive Committee and the LCADD.

Adjourn

With no other business Judge Mike Anderson made a motion to adjourn at 10:10 am. CT. and Judge Randy Dial seconded. Motion carried.

  
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Judge John Phelps, Jr., LCADD Chairman

  
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June McGaha, LCADD Secretary