

Call to Order

Judge John Frank, Chairman, called the meeting to order at 8:30 a.m. central time at the Lake Cumberland ADD office in Russell Springs. A copy of the roster is attached to and made a part of these minutes.

Judge Mike Anderson opened the meeting with prayer.

The Pledge of Allegiance was led by Executive Director Darryl McGaha.

Roll Call

Ms. Jean Wilson called the roll and there was a quorum:

Mayor Robert Lawson, Judge Mike Anderson, Ms. Sharon Payne, Mr. Douglas Stephens, Judge John Phelps, Jr., Judge Randy Dial, Ms. June McGaha and Judge John Frank joined by zoom and Mr. Curtis Hardwick joined in person. Staff that joined in person: Executive Director Darryl McGaha, Mr. Chris Ford, Mr. Waylon Wright, Mr. Tony Meeks, Ms. Susan Taylor and Ms. Jean Wilson. Staff that joined by zoom: Ms. Marsha Wells, Mr. Derek Aaron, Mr. Neal Cundiff and Mr. Derick Helm, LCADD Attorney.

Approval of Executive Committee Minutes

Mayor Robert Lawson asked if there were any questions/comments regarding the Executive minutes of the previous meetings (12/16//2020). There being none Ms. Sharon Payne made a motion to accept the minutes as e-mailed. Mr. Curtis Hardwick seconded and motion carried.

P&F Committee Report

Mayor Robert Lawson stated the P&F Committee met prior to the Executive Committee meeting and the following was brought before the committee.

Mr. Tony Meeks, Director of Finance, presented a monthly statement as of December 31st. (A copy is attached and made a part of these minutes). The PPE Loan has been spent on salaries and the ADD will be filing for forgiveness for the loan. After discussion Judge John Phelps, Jr. made a motion to accept the financial report as presented and Ms. June McGaha seconded. Motion carried.

Executive Director Darryl McGaha informed the committee the status of the following personnel:

- Ms. Cindy Kiser a PDS Service Advisor has moved into the position of PDS Quality Assurance/Service Advisor.
- Pulaski County Assistant Director/Driver position was posted and Mr. Brian McGaha was hired for this position.
- Ms. Tracy Murphy was hired as the Casey County Senior Center Director and worked one day and quit. Job was reposted and interviews were done and Ms. Kimberly Buck will start on February 1st.
- Casey County Assistant Director/Driver and McCreary County Assistant Director/Driver job posted.

Mr. Jeric DeVore, Director of Senior Services, ask permission to apply for five (5) 15 passenger vans through Rural Transit Enterprises Coordinated, Inc. (RTEC) 5310 Grants; there could be a 10% match. After discussion Judge Mike Anderson made a motion for Mr. DeVore to apply for up to five (5) vans through RTEC through a 5310 Grant. Ms. Sharon Payne seconded and motion carried.

Approval of RLF Loans

Mr. Waylon Wright, Director of Community/Economic Development, stated that the CARES Act Revolving Loan has loaned \$495,000 of the \$1,340,000. There are five (5) applications that are being reviewed by the Revolving Loan Committee that total \$500,000. Mr. Wright also informed the committee the Department of Local Government is accepting applications for Land and Water Conservation Fund and Recreational Trail Programs beginning February 1st. Please contact Mr. Waylon Wright or Mr. Don Franklin for more information.

Senior Services Update

Mr. Jeric DeVore, Senior Service Director presented the following report:

- Total meals 312,718
- Total Volunteers 3,678
- Total Calls 13,209

Mr. DeVore stated LCADD was holding the 3rd spot behind Bluegrass and KIPDA ADDs with 313,862 meal deliveries thru January 13th.

Mr. DeVore informed the committee that each of the Senior Centers is being fogged for COVID on a two (2) week rotation.

Mr. DeVore received information that CRF meals will continue at the current level; not adding any additional people but maintaining.

Judge John Phelps, Jr. thanked Mr. DeVore and his staff for the work they are doing.

County Budget Workshop via Zoom

Executive Director Darryl McGaha presented a handout with the dates for the County Budget Workshop, which will be by zoom. There are six (6) Area Development Districts that are working with the Department of Local Government (DLG) to be host agencies for the County Budget Workshop and the LCADD is one of the hosts. Mr. Chris Ford, IT Analyst, is working on the website for registration.

Disposal of Surplus Equipment

Executive Director Darryl McGaha presented a map printer that has been replaced with a new map printer that has been purchased with grant monies. The old printer needs work done on it. Executive Director Darryl McGaha asks permission to transfer the old map printer to the McCreary County EMS 911; he stated it would be better if someone could use it instead of it being in storage. Mr. Neal Cundiff stated that he had asked around and the McCreary County EMS 911 was the only one interested in the printer. List of said equipment is attached to and made a part of these minutes. Following review and discussion Mr. Curtis Hardwick made a motion to transfer the map printer to McCreary County EMS 911. Judge John Phelps, Jr. seconded and motion carried.

Executive Director Darryl McGaha introduced Ms. Whitney Frost, GIS Project Specialist.

KIRPS

Ms. Jean Wilson, Executive Assistant, presented three (3) KIRPs for Committee endorsement, that being KY202012221362, KY202101070012 and KY202101120024. Following review Judge Mike Anderson made a motion to endorse the KIRPs as presented. Second was made by Judge John Phelps, Jr. Motion carried.

Preview of LCADD Website

Ms. Anna Ford, IT Assistant, presented a preview of the new LCADD Web Site. It is still a work in process. Ms. Ford stated that the website will be secure.

Bathroom Renovation

Executive Director McGaha gave an update on the bathroom renovations.

Executive Director Report

- Ms. Susan Taylor, Co-Director of LCAAAIL Social Services, gave an update on Electronic Visit Verification (EVV); it has been put on hold.
- Ms. Susan Taylor was nominated and elected to be Chairman of K4A (Kentucky Association of Area Agencies on Aging and Independent Living).
- NADO has been cancelled for the spring.
- Due to COVID the Legislative Breakfast will allow four (4) people to represent the ADDs and they are, KCADD Chair Judge Mosley, KADD Ms. Lisa Cooper, Mr. Tony Wilder and Legislative Committee Chair Mr. Eric Sexton.

Judge John Phelps, Jr. has been asked to be secretary of Kentucky Council of ADDs.

Judge John Frank thanked the ADD for stepping up this past year during this pandemic and working well with him.

Adjourn

With no further business Mr. Curtis Hardwick made a motion to adjourn and Judge John Phelps, Jr. seconded. Meeting adjourned at 9:25 am. CT.

Judge John Frank, LCADD Chairman

June McGaha, LCADD Secretary

