

Lake Cumberland Area Development District
Special Called
Executive Committee
November 19, 2020

Call to Order

Judge John Frank, Chairman, called the meeting to order at 8:30 a.m. central time at the Lake Cumberland ADD office in Russell Springs. A copy of the roster is attached to and made a part of these minutes.

Judge Mike Anderson opened the meeting with prayer.

The Pledge of Allegiance was led by Executive Director Darryl McGaha.

Roll Call

Ms. Jean Wilson called the roll and there was a quorum:

Mayor Robert Lawson, Judge Mike Anderson, Ms. Sharon Payne, Mayor Brenda Allen, Mr. Douglas Stephens, Judge John Phelps, Jr., Judge Randy Dial, Mayor Lyle Pierce and Judge John Frank joined by zoom and Mr. Curtis Hardwick joined in person. Staff that joined in person: Executive Director Darryl McGaha, Mr. Chris Ford, Mr. Waylon Wright, Mr. Tony Meeks, Mr. Neal Cundiff, and Ms. Jean Wilson. Staff that joined by zoom: Ms. Marsha Wells, Mr. Derek Aaron, Ms. Gwen Landis, and Mr. Derick Helm, LCADD Attorney.

Approval of Executive Committee Minutes

Mayor Robert Lawson asked if there were any questions/comments regarding the Executive minutes of the previous meetings (10/21/2020). There being none Ms. June McGaha made a motion to accept the minutes as e-mailed. Judge John Phelps, Jr. seconded and motion carried.

P&F Committee Report

Mayor Robert Lawson stated the P&F Committee met prior to the Executive Committee meeting and the following was brought before the committee.

Mr. Tony Meeks, Director of Finance, presented the Financial Report of expenditures and revenues through October 31st; a copy is attached. After discussion Ms. June McGaha made a motion to approve the financial report and Ms. Sharon Payne seconded. Motion carried.

Executive Director Darryl McGaha stated the following:

- Mr. Brian Withers, Aging ICC/Case Manager, resigned October 30th. Ms. McKayla Shepherd has been hired to replace him.
- Mr. Mike Emerson, GIS (Geographic Information System) Project Specialist, resigned due to family issues. Ms. Whitney Frost will begin January 1st as the GIS Project Specialist.
- Mr. Jordan Burkes, Pulaski County Senior Center Director, resigned to accept another job. At this time an interim with a temp service is filling in.
- Ms. Stephanie Ogle, Pulaski County Senior Assistant Director/Driver, resigned due to family health issues.
- Ms. Wendy Duncan, Attendant Caregiver, resigned, she will not be replaced at this time.
- Ms. Tommye Allen, Casey County Senior Center Director gave her resignation for November 30th due to health issues.

- Ms. Beverly Smith, Casey County Senior Center Assistant Director/Driver has indicated she will be retiring also. Both jobs have been posted.

Executive Director McGaha presented a job description for Senior Services Case Manager. After discussion Mr. Curtis Hardwick made a motion to accept the job description as presented. Ms. Sharon Payne seconded and motion carried.

Mayor Robert Lawson authorized Executive Director McGaha to open the sealed bids for the mowing of the grounds. There was only one bid by Riddle's Lawn Care and Landscaping, LLC. This is the same crew that has provided services for the last three (3) years. The bid remained the same.

- 1 Service per week \$ 60.00
- Spraying--Varies/As needed \$175.00

After discussion Ms. Sharon Payne made a motion to accept the bid from Riddle's Lawn Care and Landscaping, LLC. Mr. Curtis Hardwick seconded and motion carried.

Mayor Robert Lawson authorized Executive Director McGaha to open the sealed bids for the Cleaning Building Contract. After discussion the P&F Committee ask Ms. Jean Wilson to send a copy of the bids to the P&F Committee to score and then vote at the December 16th P&F Committee meeting.

After discussion Ms. June McGaha made a motion to send copies to each of the P&F Committee for them to score and vote at the December 16th P&F Committee meeting. Judge John Phelps, Jr. seconded and motion carried.

Executive Director McGaha presented a request to purchase three (3) 2021 vans through R-Tech for Senior Centers. The cost (match) for the ADD would be \$2,256. After discussion Judge John Phelps, Jr. made a motion to purchase the three (3) 2021 vans. Ms. June McGaha seconded and motion carried.

Executive Director McGaha informed the committee that the door and spraying for termites of the storage building was complete.

A plumber is scheduled to renovate the bathrooms and utility room in the main building, beginning in December.

There is research continuing for an outside source for the ADD's website.

Mr. Tony Meeks, Director of Finance, informed the committee that Campbell, Myers and Rutledge did an exit interview on the audit with Executive Director McGaha and himself on Wednesday, November 11th. The plan is to have it in sent to the state by Thanksgiving.

Approval of RLF Loans

There are not any RLF loans to be approved.

Senior Services Update

Executive Director Darryl McGaha reported that there was over a quarter million meals delivered by the Senior Services.

Disposal of Surplus Equipment

Executive Director Darryl McGaha presented the committee with a list of equipment that needed to be disposed of due to condition. List of said equipment is attached to and made a part of these minutes. Following review and discussion Mr. Curtis Hardwick made a motion to dispose of said equipment. Mr. Doug Stephens seconded and motion carried.

KIRPS

Ms. Jean Wilson, Executive Assistant, presented two (2) KIRPs for Committee endorsement, that being KY2022010291242 and KY202210261278. Following review Mayor Robert Lawson made a motion to endorse the KIRPs as presented. Second was made by Mr. Curtis Hardwick. Motion carried.

Executive Director Report

Executive Director McGaha informed the committee that there will be another three million CARES funding available to the counties and cities to help with the pandemic.

Adjourn

With no further business Judge Mike Anderson made a motion to adjourn at 9:30 am. Ms. Sharon Payne seconded.

DocuSigned by:

Judge John Frank

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Judge John Frank, LCADD Chairman

June McGaha

June McGaha, LCADD Secretary