

**Lake Cumberland Area Development District
Executive Committee Meeting Minutes
Thursday, March 28, 2024 @ 10:00 am CT (11:00 am ET)**

Call to Order

Mayor Eddie Thomas, Chairman called the meeting to order in person and by Zoom at 10:00 am CST in the large conference room of the Lake Cumberland ADD office in Russell Springs.

Mayor Robert Lawson opened the meeting with prayer.

Mr. Waylon Wright led the Pledge of Allegiance.

Roll Call

Ms. Ronda Abrell called the roll. A quorum was established.

Attendance In-Person: Mayor Eddie Thomas, Judge John Frank, Ms. Sharon Payne, Mayor Robert Lawson, Judge Jimmie Greene, Mr. Hershell Key, Mr. Waylon Wright, Ms. Tonya Bloyd, Ms. Lyndsey Brown, Mr. Chris Ford, Mr. Tony Meeks, Ms. Marsha Wells, Ms. Kathy England, Mr. Derrick Helm, and Ms. Ronda Abrell.

Attendance Via-Zoom: Judge Scott Gehring, Mayor Laurel Irby, Judge Barry Smith, and Mr. Curtis Hardwick.

Approval of Minutes

Judge John Frank, Vice-Chair asked for a motion to approve the minutes from the February 22, 2024 Executive Committee Meeting. Mr. Hershell Key made the motion to approve. Seconded by Ms. Sharon Payne. All in Favor. Motion Carried.

P&F Committee Report

The P&F Committee met prior to the Executive Committee meeting. Judge Frank asked Mr. Tony Meeks to give financial updates. Mr. Meeks gave an update on an amended budget. Mr. Hershell Key made a motion to approve the amend the budget. Seconded by Ms. Sharon Payne. All in Favor. Motion Carried.

Mr. Meeks then gave an update on the Revenues & Expenditures Budget through the ending of February 2024. Judge Jimmie Greene made a motion to approve the Financial Report. Seconded by Mayor Robert Lawson. All in Favor. Motion Carried.

Mr. Meeks reported on a current and an updated procurement policy. The update will be to update the limit to reflect the state procurement policy threshold from \$30,000 to \$40,000. Mayor Robert Lawson made a motion to approve the updated change to the LCADD procurement policy. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Mr. Waylon Wright reported that the P&F Committee voted to recommend giving the LCADD authority to enter into a Memorandum of Understanding (MOU) with Lake Cumberland Community Action. LCCA is interested in a potential property acquisition in Somerset for elderly low-income housing. The MOU would be between the LCADD and the LCCA saying that the LCADD would be responsible for grant writing and administration and assure upon project completion our Aging department would have access to those properties to apply any applicable resources and services. Judge John Frank asked for a motion to entertain the MOU. Judge Jimmie Green made a motion to approve. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Mr. Wright also reported that the P&F Committee voted to recommend allowing Mr. Wright to negotiate with an interested party for the position of an Assistant WIOA Program Director. Ms. Sharon Payne made a motion to approve. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Personal

Ms. Lyndsey Brown, Deputy Executive Director gave updates on the following:

- Ms. Charlotte Smith has presented her notice of retirement at the end of the calendar year.
- Ms. Sarah Huff has been hired as a PDS Service Advisor in the Aging and Independent Living Department.
- An accountant position has been posted.
- Ms. Whitney Denney, GIS Coordinator has given her notice of resignation with her last working day being April 19, 2024.
- Ms. Brown presented the upcoming LCADD annual picnic to the P&F Committee, as well as to the Executive Committee for approval of the picnic on any chosen day. Mayor Robert Lawson made a motion to approve. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

KIRPS/Community Economic Development

Ms. Lyndsey Brown, Deputy Executive Director/Director of Community/Economic Development reported on the KIRPS update stating that there are 2 KIRPS as of March 2024. Those are as follows:

- McCreary County - McCreary County Sanitary Sewer Collection System Expansion Phase 1. This project is going back through Clearinghouse due to additional roads that need to be added. Federal Funding with a Total Project Cost of \$3,568,950.00
- Adair County – State Funds – Bliss Area. The applicant is Cumberland Cellular, LLC., d/b/a DUO Broadband (DUO Broadband), a competitive local exchange carrier and wholly owned subsidiary of Duo Telephone Cooperative Corporation, Inc., submits this revised grant application for a Fiber-to-the-Home (FTTH) broadband expansion for the unincorporated communities of Bliss, Cane Valley, Gradyville, and Milltown in the rural areas of Adair County. \$3,104,628.00 Applicant, \$7,244,132.00 State with a total project cost of \$10,348,760.00

Chairman Thomas asked for a motion to approve the KIRPS. Mr. Hershell Key made a motion to approve. Seconded by Judge Jimmie Greene. All in Favor. Motion Carried.

Ms. Brown reported that the RLF Committee met and recommended a loan for Green Economic Team in Green County for \$750,000. The Green Economic Team is proposing the purchase of a

40,000 square foot building that's currently owned by K&M Services. Mayor Robert Lawson made a motion to approve the loan for purchasing the proposed building. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Aging & Independent Living

Ms. Tonya Boyd, Director of Aging and Independent Living to give an update report on service numbers through the month of February 2024. Those numbers are as follows:

- Moms Meals Provided 14,373
- Congregate 12,085 meals provided at 10 Senior Center
- ADRC Calls taken/made 271
- Homecare 1,686 units of service with 133 clients being served
- Title III 185 Units of Homemaking
- 337 WAIVER participants
- PDS 284
- Traditional 38
- Veterans 10

Ms. Boyd also reported on Escort, Homemaking, Personal Care, Respite Case Management, and Supplies, as well as reporting that she has been working on the FY25 Area Plan to submit to DAIL. Ms. Boyd stated that the Aging Council approved the updates for the Area Plan during their last meeting, which was held on Wednesday, March 27, 2024. Ms. Boyd then commented that she would be submitting the FY25 Area Plan on today's date, 3-28-24.

Senior Citizens Centers Update

Ms. Kathy England, Director of Senior Services reported on senior service numbers through the month of February 2024. Those numbers are as follows:

- Meals served at the senior centers 12,085
- Title III D Health Promotion Bingocize and walk with ease 999 units
- Nutritional Education 806 units
- Title III B Recreation 9,879 units
- Title III B Transportation 1,416 units
- Voter registration Declination forms received 118

Ms. England then reported that data entry in all 10 senior centers, which we have been using for one full year and having great success.

WIOA

Ms. Marsha Well gave an update on the new enrollment numbers since July 1, 2023. Those numbers are as follows:

Youth 48
DW 14
NDWG 43

Ms. Wells stated that WIOA is receiving additional NDWG funding, but is waiting to see what the funding amount is before starting the enrollment of new participant. Case managers are looking to pick up Youth in services after they graduate high school due to the reasoning that WIOA has to spend the largest part of youth funding on out of school youth.

Summer paid work experience is now geared toward those not going on to college or trade schools, but directly into the workforce in hopes that summer jobs will turn into full time permanent employment.

Executive Directors Report

Executive Directors Report was given during the Board of Directors meeting.

With no other business, Chairman Thomas asked for a motion to adjourn at 10:20 am. Motion was made by Mr. Hershell Key. Seconded by Judge John Frank. All in Favor. Motion Carried.

The meeting was reconvened for the Water Council Subcommittee Meeting.

Ms. Martina Hadley, Water/Wastewater Coordinator presented three projects submitted for approval on March 28, 2024.

Pulaski County
Southeastern Water Association

1. REVISED PROJECT: WX21199153 – 2023 Various Waterline Upgrades

The project consists of the following: 5,400 L.F. of existing 6" waterline replacement with 8" D.I. waterline along US 27 and 3,100 L.F. of existing 6" waterline replacement with 8" PVC waterline along Heather Way and all necessary appurtenances.

If funds remain at project completion, the following additional waterlines will be constructed; 800 L.F. of existing 4" and 6" waterline replacement with 8" PVC waterline along KY 769, 2,800 L.F. of 4" PVC waterline extension along Mayfield School Road, 300 L.F. of 4" PVC waterline extension along Mark Welborn Road, and 2,600 L.F. of 3" PVC waterline extension along Broyles Road, and all necessary appurtenances.

TOTAL PROJECT COST: \$416,203

0-2 YEAR START DATE

Green County
Green-Taylor Water District

2. REVISED PROJECT: WX21087027 – Pikeview Water Storage Tank Rehabilitation

The proposed work includes a full-scale rehabilitation of the District's existing Pikeview Water Storage Tank located in the Gresham community. The rehabilitation will include various structural and other repairs, safety improvements, along with the complete removal and replacement of all interior coatings and spot repairs and overcoat on the tank exterior. The project also includes the upgrades to the existing control systems at both the Pikeview and Russell Creek Booster Pump Stations to include variable frequency drives (VFD's). The PS control upgrades will permit the tank work to be completed with no operational or service impact to the District or its customers.

TOTAL PROJECT COST: \$376,530

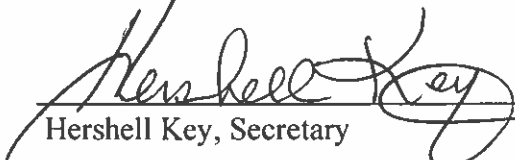
0-2 YEAR START DATE

Chairman Thomas asked for a motion to approve these projects. Judge John Frank made a motion to approve. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

With no other business, Chairman Thomas asked for a motion to adjourn at 10:23 a.m. Mayor Robert Lawson made the motion to adjourn. Seconded by Ms. Sharon Payne. All in Favor. Motion Carried.



Mayor Eddie Thomas, Chairman



Hershell Key, Secretary