

**Lake Cumberland Area Development District
Executive Committee Meeting Minutes
Thursday, November 21, 2024 @ 10:00 am CT (11:00 am ET)**

Call to Order

Mayor Eddie Thomas, Chairman called the meeting to order in person and by Zoom at 10:00 am CST in the large conference room of the Lake Cumberland ADD office in Russell Springs.

Judge Jimmie Greene opened the meeting with prayer.

Mr. Waylon Wright led the Pledge of Allegiance.

Roll Call

Ms. Ronda Abrell gave the roll call. A quorum was established.

Attendance In-Person: Mayor Eddie Thomas, Judge John Frank, Mayor Robert Lawson, Mr. Hershell Key, Judge Randy Dial, Ms. Sharon Payne, Mr. Curtis Hardwick, Judge Jimmie Greene, Judge Scott Gehring, Mr. Waylon Wright, Ms. Lyndsey Brown, Mr. Chris Ford, Mr. Tony Meeks, Ms. BJ Wilkerson, Ms. Tonya Bloyd, Ms. Kathy England, Mr. Derrick Helm, and Ms. Ronda Abrell.

Attendance Via-Zoom: Mayor Laurel Irby, Judge Barry Smith

Approval of Minutes

Judge John Frank, Vice-Chair asked for a motion to approve the minutes from the October 17, 2024 Executive Committee Meeting. Ms. Sharon Payne made the motion to approve. Seconded by Judge Randy Dial. All in Favor. Motion Carried.

P&F Committee Report

The P&F Committee met prior to the Executive Committee meeting. Judge John Frank asked Mr. Tony Meeks to give financial updates. Mr. Meeks gave update over the Financial Report for Revenues & Expenditures through October 31, 2024. Judge Jimmie Greene made a motion to approve the update on the Financial Report. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

Personnel

Ms. Lyndsey Brown, Deputy Executive Director stated that the P&F Committee recommended that Ms. Ashley Lewis, Clinton County Senior Center Director be taken off of the six-month probation period and added on as a full-time employee. Mayor Robert Lawson made a motion to approve the recommendation. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

Mr. Waylon Wright, Executive Director stated that the P&F Committee voted to recommend the approval of the LCADD 2025 Holiday schedule, as well as the LCADD 2025 Meeting schedule. Judge John Frank asked for a motion to approve the two schedules as presented. Mr. Hershell Key made a motion to approve. Seconded by Judge Randy Dial. All in Favor. Motion Carried.

KIRPS/Community Economic Development

Ms. Lyndsey Brown, Deputy Executive Director/Director of Community/Economic Development reported on the KIRPS update stating that there are 4 KIRPS as of November 2024. Those are as follows:

- Pulaski County: City of Burnside – Southeast Kentucky Economic Development Corporation, Inc. (SKED) – USDA-RD & Agriculture – Intermediary Relending Program (IRP) Loan. Federal Funding \$78,000.00. Applicant \$880,250.00. Other/Loan \$353,900.00. Total Project Cost of \$1,312,150.00.
- Pulaski County: City of Science Hill – EPA – W. Frog Hollow Sewer Extension. Federal Funding and Total Project Cost of \$290,000.00.
- Pulaski County: City of Science Hill – EPA – Science Hill Wastewater Treatment Plant Upgrades. Federal Funding \$500,094.00. State Funding \$2,599,906.00. Total Project Cost of \$3,100,000.00.
- Pulaski County: City of Somerset – TAP Grant – HWY 27 Sidewalk Improvements. Federal Funding \$1,040,000.00. Applicant \$260,000.00. Total Project Cost of \$1,300,000.00.

Chairman Thomas asked for a motion to approve the KIRPS. Ms. Sharon Payne made a motion to approve. Seconded by Judge John Frank. All in Favor. Motion Carried.

Ms. Brown also reported that the RLF Committee voted to recommend a loan proposal for Kentucky Traditions located in Adair County, currently known as Trifecta Printing. Kentucky Traditions has requested \$75,000 to purchase equipment for their printing company. If approved, these funds will purchase a digital press, electrical work for additional machines. This will retain one full-time job and hire one additional employee. The collateral would be a personal guarantee, as well as equipment lien on the equipment that is being purchased. This loan would be for a 5-year term. Mr. Curtis made a motion to approve the recommendation. Seconded by Judge John Frank. All in Favor. Motion Carried.

Aging & Independent Living

Ms. Tonya Bloyd, Director of Aging & Independent Living gave an update report on service numbers through October 31, 2024. Those numbers are as follows:

- ADRC in-coming calls/out-going calls 957
- Homecare/Title III - 953 units of service were provided
- 137 PDS calls
- 31 Traditional
- Home Delivered Meals 6,590 were provided by Moms Meals
- 348 Total WAIVER Clients
- 15 Veterans

Senior Citizens Centers Update

Ms. Kathy England, Director of Senior Services reported on senior services numbers through October 31, 2024. Those numbers are as follows:

- 10,541 Congregate Nutrition Meals served at 10 senior centers
- Title III Health Promotion Bingocize, Walk-With Ease, Drums Alive – 1,220

- Title IIIB Recreation 9,594 units
- Title IIIB Transportation 1,493 units
- Nutritional Ed 786

WIOA

Ms. BJ Wilkerson, Assistant Director of WIOA gave updates on the Business Service Team and WIOA as follows:

- October 24, 2024 the Business Service Team held a job fair at Somerset Career Center, as well as one in Campbellsville. Both job fairs had very good turn-outs.
- The Business Service Team has attended events at Whitley County High and Cumberland County High and has attended a Health Career Pathway Fair in Corbin retaining some very good information.

The WIOA program currently has 80 active participants. Those are as follows:

- 19 Adults
- 2 Dislocated Workers
- 41 Youth
- 18 National Dislocated Workers

Ms. Wilkerson reported that \$59,605.94 has been spent on Adult, Youth \$99,456.48, Dislocated Worker \$3,651.06, NDWG \$86,110.09.

Ms. Wilkerson state that she and Ms. Marsha Wells, Director of WIOA attended a two-day Second Annual Department of Workforce Development training in Frankfort, as well as attending the Veterans Symposium in Versailles conducted by Secretary Jamie Link with the Kentucky Education and Labor Cabinet.

Executive Directors Report

Mr. Waylon Wright, Executive Director reported that the next P&F and Executive Committee meetings will be held on Wednesday, December 18, 2024 starting with P&F meeting at 8:00 am. Executive meeting at 8:30 am.

Last month a program called Ready to Grow was mentioned. Ready to Grow is a competitive program in which up to \$500,000 can be applied for. We have submitted a Letter of Intent to hold us a place open. In that Letter of Intent, we mentioned that we would probably be asking for money to cover a grant writer that would focus on some Human Services grants, such as Health Resources and Services Administration grant (HRSA) and Substance Abuse and Mental Health Services Administration grant (SAMHSA). We also mentioned asking for funding for an additional business services staff member that would work in our workforce programs and help expanding our efforts by getting out and meeting with manufactures.

Mr. Wright reported that the Workforce Board has received HB 1 money for serving youth, in which some activities have already began. Mr. Wright stated that we need to have a Memorandum of Agreement (MOA) between the ADD and the Workforce Board to cover that operation. Mr. Wright went on to say that he would like to request approval to work with Derrick and the Workforce Board to create an MOA. Ms. Sharon Payne made a motion to approve Mr. Wright's request. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

The Center for Rural Development in Somerset is looking at other options for land to build our workforce building project on.

Mr. Wright reported that the P&F Committee voted to recommend that we continue to contract with our housing consultant for one more year at the same rate that we have paid him for this past year. Chairman Thomas asked for a motion to accept the recommendation. Judge Scott Gehring made a motion to accept. Seconded by Ms. Sharon Payne. All in Favor. Motion Carried.

With no other business, Chairman Thomas asked for a motion to adjourn at 10:16 am. Motion was made by Mr. Hershell Key. Seconded by Judge Jimmie Greene. All in Favor. Motion Carried.

The meeting was reconvened for the Water Council Subcommittee Meeting.

Ms. Martina Hadley, Water/Wastewater Coordinator presented one project submitted for approval on November 21, 2024.

Cumberland County
City of Burkesville

1. NEW PROJECT – SX21057006 – Owsley Street Lift Station Improvements

The project will include the removal of the existing submersible pump station equipment, the construction of an upgraded pump station and electrical controls, and new site piping. The new facilities will have 100% backup capability and will restore the system to its original design operating capacity.

TOTAL PROJECT COST: \$275,000 **0-2 YEAR START DATE**

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Pulaski County
Western Pulaski Water District

2. REVISED PROJECT – SX21199138 – Faubush/Nancy Area Water Transmission Main

Project consists of approximately 7,600 LF of 12-inch PVC water transmission main along Kentucky Highway 80 from the Fishing Creek Bridge/Lee’s Ford Pump Station to the intersection of Kentucky 80 and Shepola Road in Nancy. Replace existing Bourbon water booster pump station flow meter with new flow meter compatible with District's SCADA system.

TOTAL PROJECT COST: \$1,183,269 **0-2 YEAR START DATE**

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3. REVISED PROJECT – WX21199156 – Faubush/Nancy Area Water Transmission Main – Phase 2

Project consists of approximately 21,500 LF of 12-inch PVC water transmission main along Kentucky Highway 80. Water main will replace approximately 17,000 LF of existing 8-inch and 21,500 LF of existing 6-inch water line along KY 80 and KY 196.

TOTAL PROJECT COST: \$4,000,000 **0-2 YEAR START DATE**

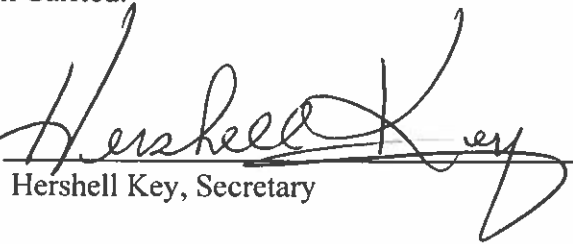
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Chairman Thomas asked for a motion to approve the Project Profile. Judge John Frank made a motion to approve. Seconded by Mayor Robert Lawson. All in Favor. Motion Carried.

Chairman Thomas asked for a motion to adjourn at 10:19 am. Motion was made by Judge John Frank. Seconded by Judge Randy Dial. All in Favor. Motion Carried.



Mayor Eddie Thomas, Chairman



Hershell Key, Secretary