

**Lake Cumberland Area Development District
Executive Committee Meeting Minutes
Wednesday, December 18, 2024 @ 8:30 am CT (9:30 am ET)**

Call to Order

Mayor Eddie Thomas, Chairman called the meeting to order in person and by Zoom at 8:30 am CST in the large conference room of the Lake Cumberland ADD office in Russell Springs.

Judge Jimmie Greene opened the meeting with prayer.

Mr. Waylon Wright led the Pledge of Allegiance.

Roll Call

Ms. Ronda Abrell gave the roll call. A quorum was established.

Attendance In-Person: Mayor Eddie Thomas, Judge John Frank, Mayor Robert Lawson, Mr. Hershell Key, Mr. Curtis Hardwick, Judge Jimmie Greene, Judge Barry Smith, Mr. Waylon Wright, Ms. Lyndsey Brown, Mr. Chris Ford, Mr. Tony Meeks, Ms. Marsha Wells, Ms. Tonya Bloyd, Ms. Kathy England, Mr. Derrick Helm, and Ms. Ronda Abrell.

Attendance Via-Zoom: Mayor Laurel Irby and Judge Scott Gehring.

Approval of Minutes

Judge John Frank, Vice-Chair asked for a motion to approve the minutes from the November 21, 2024 Executive Committee Meeting. Judge Barry Smith made the motion to approve. Seconded by Judge Jimmie Greene. All in Favor. Motion Carried.

P&F Committee Report

The P&F Committee met prior to the Executive Committee meeting. Judge John Frank asked Mr. Tony Meeks to give financial updates. Mr. Meeks commented on the FY25 Budget and discussed the FY25 Proposed Budget. With no questions or comments, Judge John Frank asked for a motion to approve the FY25 Budget Reports. Mr. Hershell Key made a motion to approve. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

Judge John Frank asked Mr. Tony Meeks to give updates on the Financial Report for Revenues & Expenditures through November 30, 2024. Judge Jimmie Greene made a motion to approve the Financial Report. Seconded by Judge Barry Smith. All in Favor. Motion Carried.

Personnel

Ms. Lyndsey Brown, Deputy Executive Director reported that LCADD Aging and Independent Living department hired Ms. Sara Spears and Mr. Andrew Perdue as PDS Case Managers, as well as Ms. Alisa Richards for the position of a Homecare Case Manager.

Mr. Waylon Wright, Executive Director stated that the P&F Committee voted to recommend and authorize the purchase of a dishwasher system that would go into the Central Kitchen. The cost of the dishwasher is estimated to cost approximately \$8,800. Judge John Frank asked for a motion to approve the authorization to purchase the dishwasher system. Mr. Curtis Hardwick made a motion to approve. Seconded by Mayor Robert Lawson. All in Favor. Motion Carried.

Mr. Waylon Wright, Executive Director reported that the P&F Committee met and voted to recommend the creation of a new job title/description for Career Manager Lead. If approved this position will be filled by a current employee. Judge John Frank asked for a motion to approve the new job title/description. Judge Barry Smith made a motion to approve. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Mr. Waylon Wright, Executive Director commented that the P&F Committee voted to give Mr. Wright the authority to work with our attorney Mr. Derrick Helm, to draft up a Memorandum of Understanding (MOU) between the LCADD and the new partner that will be the purchaser of housing projects in Somerset. That partner is Ezekiel Foundation based in Lexington, Ky. Ezekiel Foundation is a faith-based group that owns and operates 900 + units. The MOU would state that LCADD would be the grant procurer and grant administrators. Ezekiel Foundation would only own the properties. Judge John Frank asked for a motion to approve. Mayor Robert Lawson made a motion to approve. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

FY24 Audit Report

Chairman Eddie Thomas introduced Mr. Brent Billingsley, CPA to review the Audit Report for FY24. After many comments from Mr. Billingsley and with no questions, Mayor Robert Lawson made a motion to approve the FY24 Audit Report. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Community Economic Development

Ms. Lyndsey Brown, Deputy Executive Director/Director of Community/Economic Development reported on a couple of CED updates. Those are as follows:

- FY24 CEDS plan was submitted to and approved by EDA.
- Beginning in January, Mr. Isaac Allen, LCADD Transportation Planner will be working with the Highway Districts talking about the SHIFT process.

Aging & Independent Living

Ms. Tonya Bloyd, Director of Aging & Independent Living gave an update report on service numbers through November 30, 2024. Those numbers are as follows:

- ADRC in-coming calls/out-going calls 394
- Homecare/Title III - 960 units of service were provided
- 320 PDS calls
- 28 Traditional
- Home Delivered Meals 5,607 were provided by Moms Meals
- 15 Veterans with one on hold

Senior Citizens Centers Update

Ms. Kathy England, Director of Senior Services reported on senior services numbers through November 30, 2024. Those numbers are as follows:

- 8,722 Congregate Nutrition Meals served at 10 senior centers
- Title IIID Health Promotion Bingocize, Walk-With Ease, Drums Alive – 1,201
- Title IIIB Recreation 7,800 units
- Title IIIB Transportation 1,113 units
- Nutritional Ed 2,255

WIOA

Ms. Marsha Wells, Director of WIOA reported that Career Manager for McCreary and Pulaski County, Ms. Charlotte Smith is retiring in January 2025, her last working day will be Friday, December 20, 2024. Ms. Smith has been a tremendous Career Manager for well over 26 years in the workforce programs.

Ms. Wells also reported to the Executive Committee that Friday, December 20, 2024 will be her last working day as she will be retiring after January 2025. Ms. Wells thank each of the board members on the executive committee for allowing her to work at the LCADD for 25 + years. Ms. Wells stated that there is not a city or county in our 13-county area that has not had as many success stories for each of the WIOA programs as the LCADD has had. Ms. Wells commented that that's a great reflection on the LCADD board and the workforce staff.

Executive Directors Report

Mr. Waylon Wright, Executive Director presented a disposal list items such as some old laptops, computer monitors, and towers that needed to be disposed of. Mayor Eddie Thomas asked for a motion to approve the disposal list. Judge Jimmie Greene made a motion to approve. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

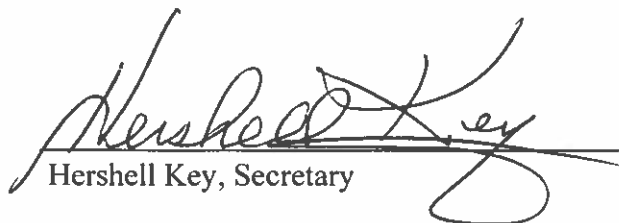
Mr. Wright then spoke about our PDS program being profitable and possible rates increases.

At this time Chairman Eddie Thomas asked staff to step out of the room for some quite discussion among Mr. Wright and the Executive Committee. Mr. Wright updated the committee members on the workforce building project. Mr. Wright explained that WIOA law required each workforce area to have a Comprehensive site, which housed multiple partners. He explained that the new building was intended to be that site and that the Cumberland Workforce Development Board covering our area had wanted a new location for some time. He also explained that though the workforce board wanted the new site and that by all indication moving to the new site was a decision to be made by the workforce board, he could not promise that all partners would move to the location. He then presented possible sites near the Somerset Community College Campus and there was much discussion on the project.

With no other business, Chairman Thomas asked for a motion to adjourn at 9:45 am. Motion was made by Mr. Hershell Key. Seconded by Judge Barry Smith. All in Favor. Motion Carried.



Mayor Eddie Thomas, Chairman



Hershell Key, Secretary